

Final Outcome Code

Making Connections Case Booklet



*Conducted by
A National Organization for Research
at the University of Chicago (NORC)*

FI Name: _____
FI ID #: _____
Start Date: ____ / ____ / ____ Finish Date: ____ / ____ / ____

Affix Case Booklet Label Here

CASE LABELS PAGE

SAMPLE UPDATE PROCEDURE

DEFINITION OF A HOUSING UNIT (HU): AN HU IS A SINGLE ROOM, OR GROUP OF ROOMS, THAT IS INTENDED FOR SEPARATE LIVING QUARTERS. THIS MEANS THAT THE PEOPLE WHO LIVE THERE MUST LIVE SEPARATELY FROM EVERYONE ELSE IN THE BUILDING OR APARTMENT AND THE ROOM(S) MUST HAVE : A SEPARATE ENTRANCE DIRECTLY FROM THE OUTSIDE OF THE BUILDING OR THROUGH A COMMON HALL. A COMMON HALL CAN BE A HALLWAY, A VESTIBULE, OR A FOYER THAT IS USED BY THE RESIDENTS OR MORE THAN ONE LIVING QUARTER IN THE STRUCTURE. IT MUST NOT BE PART OF ANY OTHER HU.

NOTE: THERE ARE MANY TYPES OF HOUSING UNITS. SOME, SUCH AS A SINGLE FAMILY HOUSE OR AN APARTMENT, ARE EASY TO IDENTIFY. OTHERS MAY BE LESS OBVIOUS, SUCH AS HUs WHICH ARE PART OF OTHER STRUCTURES - LIVING QUARTERS BEHIND A STORE, OR CARETAKER'S QUARTERS INSIDE A CHURCH BUILDING.

LIVING ARRANGEMENTS WITHIN A STRUCTURE DETERMINE THE NUMBER OF SEPARATE HOUSING UNITS. HENCE, HOUSEHOLDS WHICH CONTAIN ROOMERS, LODGERS, OR BOARDERS MAY CONTAIN A SINGLE HU, SEPARATE HUs, OR GROUP QUARTERS, OR ANY COMBINATION OF THE THREE.

1. LOOK IN THE HOUSING UNIT (HU) FOR ADDITIONAL HOUSING UNITS AND LOOK BETWEEN HU AND THE CHECK ADDRESS.

2. DID YOU FIND ANY MISSED HOUSING UNITS (MHUs)?

YES 1

NO 2

**Ö GO TO
HOUSEHOLD
SCREENER**

2A. PLEASE EXPLAIN:

FOLLOW INSTRUCTIONS ON PAGE 13 AND COMPLETE MHU WORKSHEET ON PAGE 14. CALL THE FIELD SAMPLING COORDINATOR, MYRNA LUNDY AT (800) 856-9916.

HOUSEHOLD SCREENER

H1. IS THERE A HOUSING UNIT (HU) AT THE ADDRESS SHOWN ON THE ASSIGNMENT LABEL?

YES 1 **Ö GO TO H2**
NO 2

H1A. CIRCLE THE NUMBER BELOW WHICH BEST DESCRIBES WHY THERE IS NO HU AT THIS ADDRESS **CIRCLE ONE ONLY.**

CONDEMNED 1
DEMOLISHED 2
PLACE OF BUSINESS 3
NO SUCH ADDRESS, NO SUCH HU 4
GROUP QUARTERS 5
VACATION CABIN 6
NOT USABLE AS A PERMANENT RESIDENCE 7
TRANSIENT USE (LESS THAN ONE MONTH) 8
NOT AN HU FOR OTHER REASON 9
UNDER CONSTRUCTION 10

H1B. DESCRIBE HOW YOU DETERMINED THE ADDRESS WAS NOT AN HU:

H1C. DISPOSITION THIS CASE AS AN "80 - NOT AN HU" DISCUSS WITH YOUR FM. IF SHE APPROVES, WRITE "80" AS FINAL OUTCOME CODE ON COVER.

FINALIZE CASE AS "80" 80 **Ö GO TO NON-IW
REPORT QUEX**

H2. WAS ANYONE LIVING AT THIS HU WHEN YOU MADE YOUR FIRST VISIT THERE?

YES 1 **Ö GO TO H3**
NO 2

H2A. HOW MANY VISITS WERE MADE TO THE HU?

_____ WRITE NUMBER OF VISITS

H2B. WHO CONFIRMED THAT THE HU WAS VACANT? **CIRCLE ALL THAT APPLY.**

- NEIGHBOR 1
- NON-RESIDENT AT HU 2
- MAIL CARRIER 3
- JANITOR OR SUPER 4
- DOORMAN OR DOORWOMAN 5
- OTHER 6

(SPECIFY): _____

H2C. DISPOSITION THIS CASE AS AN “81 - VACANT HU.” DISCUSS WITH YOUR FM. IF SHE APPROVES, WRITE “81” AS FINAL OUTCOME CODE ON COVER.

FINALIZE CASE AS “81” 81 **Ö GO TO NON-IW
REPORT QUEx**

H3. IS ANYONE LIVING AT THIS HU ABLE TO SPEAK ENGLISH, SPANISH, OR VIETNAMESE?

- YES 1 **Ö GO TO ROSTER**
- NO 2

H3A. WHAT LANGUAGE DO THEY SPEAK?

SPECIFY: _____

H3B. DESCRIBE HOW YOU DETERMINED THAT NO ONE SPEAKS ENGLISH, SPANISH, OR VIETNAMESE.

H3C. DISPOSITION THIS CASE AS AN “82 - OTHER LANGUAGE SPOKEN IN HU.” DISCUSS WITH YOUR FM. IF SHE APPROVES, WRITE “82” AS FINAL OUTCOME CODE ON COVER.

FINALIZE CASE AS “82” 82 **Ö GO TO NON-IW
REPORT QUEx**

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ROSTER

READ: Hi, my name is [NAME]. I am conducting interviews for *Making Connections*, which is a project sponsored by the Annie E. Casey Foundation and [LLP]. *Making Connections* helps local groups strengthen neighborhoods and families here in [CITY NAME], so that neighborhoods are better places to raise children. The survey will provide information to help local groups do that work.

R1. Did you receive some material in the mail recently, describing *Making Connections*?

YES 1 **Ö GO TO R3**
NO 2

R2. Let me give you a copy of the letter and tell you what it says...

- < Your household has been randomly selected.
- < The questions we will ask are about topics related to your neighborhood, such as neighborhood services, organizations, and volunteerism.
- < We begin the interview by selecting a member of your household to interview.
- < Information will be used to improve your neighborhood and strengthen local families.
- < All information will be kept in strict confidence.
- < Your household will never be associated with the information we collect today..

R3. I need to ask a few questions to help determine with whom I will be speaking. I'd like to ask you for the first name or initials of everyone living in your household who is **age 18 or over**, starting with the oldest person in the household. Please be sure to include roomers; people who usually stay here, but are away temporarily, on business trips, vacations, at school, temporarily in a hospital and such.

FI INFO: LIST NAMES ON ROWS 1- 8

R4. How old (were/was) (you/Name) on (your/their) last birthday?

FI INFO: VERIFY THAT YOU HAVE ORDERED THE INDIVIDUALS IN THE HU CORRECTLY, IF HU MEMBERS ARE OUT OF ORDER RENUMBER THEM IN THE # BOX.

ADULT ROSTER

#BOX	ROW	NAME	AGE
	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		

R5. Next I'd like to ask you for the first names or initials of everyone living in your household who is **under age 18**, starting with the oldest person in the household under the age of 18. Please be sure to include roomers; children who usually live here, but are away temporarily - on vacations, at school, temporarily in a hospital, and so on. Please be sure to include babies or small children.

SKIP: IF NO ONE IN HU IS UNDER AGE 18, THEN GO TO R8.

FI INFO: LIST NAMES ON ROWS 1-8

R6. How old (were/was) (you/Name) on (your/their) last birthday?

FI INFO: VERIFY THAT YOU HAVE ORDERED THE INDIVIDUALS IN THE HU CORRECTLY, IF HU MEMBERS ARE OUT OF ORDER RENUMBER THEM IN THE # BOX.

CHILD ROSTER

#BOX	ROW	NAME	AGE
	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		

- R7. HOW MANY PEOPLE **UNDER AGE 18** LIVE IN THE HU?
 ONLY ONE 1 **Ö GO TO R12**
 TWO OR MORE 2 **Ö GO TO R9**

- R8. HOW MANY PEOPLE **AGED 18 OR OLDER** LIVE IN THE HU?
 ONLY ONE 1 **Ö GO TO R12**
 TWO OR MORE 2 **Ö GO TO R10**

R9. In order to determine which member of your household will take part in this study, I will need to scientifically select a child **under the age of 18**. Then I will have to interview the parent or guardian in the household who knows the most about the selected child.

GO TO R11 AND SELECT FOCUS CHILD

R10. In order to determine which member of your household will take part in this study, I will need to scientifically select a member of your household who is **age 18 or older**. A list of random numbers tells me whom I must interview. I am not permitted to substitute someone else.

R11. **FI INFO:** USE KISH SAMPLING TABLE FOR CHILD OR ADULT ROSTER. CIRCLE NAME OF SELECTED FOCUS CHILD OR RESPONDENT ABOVE.

KISH SAMPLING TABLE				
IF 2 PEOPLE LISTED ON ROSTER, CHOOSE PERSON ON LINE	IF 3 PEOPLE LISTED ON ROSTER, CHOOSE PERSON ON LINE	IF 4 PEOPLE LISTED ON ROSTER, CHOOSE PERSON ON LINE	IF 5 PEOPLE LISTED ON ROSTER, CHOOSE PERSON ON LINE	IF 6 OR MORE PEOPLE LISTED ON ROSTER, CHOOSE PERSON ON LINE
<i>Affix Case KISH Label Here</i>				

R12. (The parent or guardian in the household who knows the most about [FOCUS CHILD] has / [SELECTED NAME] has / you have) been selected.

FI INFO: WRITE RESPONDENT NAME HERE.

RESPONDENT NAME: _____

FI INFO: IF HU HAS A FOCUS CHILD, WRITE FOCUS CHILD NAME HERE:

FOCUS CHILD NAME: _____

R13. If I have to talk with ([RESPONDENT NAME / you), what phone number should I use?

PHONE NUMBER: (_____) _____ - _____ **Ö GO TO MAIN QUEX**

LOCATING INFORMATION

- L1. May I please have your full name, address, and telephone number in case my office wants to call and verify that I was here?

FI INFO: ASK MAIDEN NAME ALSO, IF NOT GIVEN.

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (_____) _____ - _____

- L2. Do you have a cell phone?

YES	1	
NO	2	Ö GO TO L3
DON'T KNOW	DK	Ö GO TO L3
REFUSED	REF	Ö GO TO L3

- L2A. Please tell me your cell phone number?

(_____) _____ - _____

DON'T KNOW DK |

REFUSED REF |

- L3. If you have an e-mail address would you please tell me it?

_____ @ _____

DON'T KNOW DK |

REFUSED REF |

- L4. Thinking of all the people you know, either around here or elsewhere, who would be the one person you keep in touch with or would be most likely to know where you are over the next three years?

FI INFO: ENTER FULL NAME OF PERSON BELOW AND ASK L4A - L4E

FULL NAME: _____

DON'T KNOW DK | **Ö GO TO L5** |

REFUSED REF | **Ö GO TO L5** |

L4A. What is [PERSON]'s relationship to you?

- HUSBAND, WIFE, PARTNER 1
- MOTHER 2
- FATHER 3
- DAUGHTER 4
- SON 5
- SISTER 6
- BROTHER 7
- GRANDMOTHER 8
- GRANDFATHER 9
- OTHER BLOOD RELATIVE 10
- FRIEND 11
- NEIGHBOR 12
- SOMEONE ELSE
(SPECIFY: _____) 13
- DON'T KNOW DK
- REFUSED REF

L4B. What is [PERSON]'s address?

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

L4C. What is [PERSON]'s telephone number?

(_____) _____ - _____
DON'T KNOW DK **Ö GO TO L5E**
REFUSED REF **Ö GO TO L5E**

L4D. In whose name is the phone listed?

FULL NAME: _____

DON'T KNOW DK
REFUSED REF

L4E. If they have an e-mail address would you please tell me it?

_____ @ _____

DON'T KNOW DK
REFUSED REF

L5. Besides the person you just told me about, thinking of all the people you know, either around here or elsewhere, who would be another person you keep in touch with who would be most likely to know where you are over the next three years?

FI INFO: ENTER FULL NAME OF PERSON BELOW AND ASK L5A - L5E

FULL NAME: _____
DON'T KNOW DK **Ö GO TO L6**
REFUSED REF **Ö GO TO L6**

L5A. What is [PERSON]'s relationship to you?

HUSBAND, WIFE, PARTNER 1
MOTHER 2
FATHER 3
DAUGHTER 4
SON 5
SISTER 6
BROTHER 7
GRANDMOTHER 8
GRANDFATHER 9
OTHER BLOOD RELATIVE 10
FRIEND 11
NEIGHBOR 12
SOMEONE ELSE
(SPECIFY: _____) 13
DON'T KNOW DK
REFUSED REF

L5B. What is [PERSON]'s address?

ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____

L5C. What is [PERSON]'s telephone number?

() - _____
DON'T KNOW DK **Ö GO TO L5E**
REFUSED REF **Ö GO TO L5E**

L5D. In whose name is the phone listed?

FULL NAME: _____
DON'T KNOW DK
REFUSED REF

L5E. If they have an email address would you please tell me it?

_____ @ _____
DON'T KNOW DK
REFUSED REF

L6. Now, please tell me your date of birth.

_____ MONTH
_____ DATE
_____ YEAR
DON'T KNOW DK
REFUSED REF

L7. If you could make one improvement to this questionnaire, what would it be?

L8. And finally, why did you decide to participate in this survey?

Thank you very much for your time and cooperation. Some of these questions may have been difficult, and I really appreciate you taking the time to complete this interview. Again, let me assure you that all your answers will be kept completely confidential. Your answers will help us better understand your neighborhood as a place for adults and children to live. On behalf of the research team, thank you for helping us answer these important questions.

If you have any questions about this study or the *Making Connections* work in your community, please call (800) 577-1486.

STOP - COMPLETE INTERVIEWER OBSERVATIONS AND BUILDING TYPE AND CONDITIONS SECTIONS IN THIS BOOKLET BEFORE MAILING SEALED QUESTIONNAIRE AND THIS BOOKLET TO CENTRAL OFFICE. THANK YOU!

INTERVIEWER OBSERVATIONS

I1. PLEASE RATE THE RESPONDENT'S ABILITY TO SPEAK ENGLISH:

- EXCELLENT 1
- GOOD 2
- FAIR 3
- POOR 4

I2. WHERE DID THE INTERVIEW TAKE PLACE?

- RESPONDENT'S HOME 1
- OTHER 2
- (SPECIFY) _____

I3. WHAT OTHER PERSONS WERE PRESENT DURING THE INTERVIEW? **CIRCLE ALL THAT APPLY.**

- CHILDREN UNDER 6 1
- OLDER CHILDREN 2
- SPOUSE/PARTNER 3
- OTHER RELATIVES 4
- OTHER ADULTS 5
- NO ONE 6

I4. IN GENERAL, WHAT WAS THE RESPONDENT'S ATTITUDE TOWARD THE INTERVIEW?

- FRIENDLY AND INTERESTED 1
- COOPERATIVE BUT NOT PARTICULARLY INTERESTED 2
- IMPATIENT AND RESTLESS 3
- HOSTILE 4

I5. WAS THE RESPONDENT'S UNDERSTANDING OF THE QUESTIONS GOOD, FAIR, OR POOR?

- GOOD 1
- FAIR 2
- POOR 3

I6. WHAT IMPROVEMENT WOULD YOU MAKE TO MAKE THIS A BETTER INSTRUMENT FOR THIS RESPONDENT?

How to Complete the Missed HU Worksheet

FIELD #	INSTRUCTIONS
1. ORIG CASE ID	Write the original Case ID number from the case where you found the MHU.
2. ORIG ADDRESS	Write the original address from the case where you found the MHU.
3. MHU LINE #	This is a pre-numbered field that will help you keep track of your MHUs as you complete the worksheet.
4. ADDRESS	On the Missed HU Worksheet, enter the missed HU's addresses in the same order that they would have been listed by a lister.
5. APT. #	Be certain to include any apartment numbers.
6. DESCRIPTION	Be certain to include any relevant description of the HU. For instance, if the MHU is part of an apartment complex, you would write the apartment complex name here.
ADMINISTRATIVE STEPS	
<p>After completing the Missed HU Worksheet, follow these steps:</p> <ol style="list-style-type: none"> 1. Call the Field Sampling Coordinator, Myrna Lundy at (800) 856-9916. 2. Detach and mail this page to the NORC Central Office. Mail to Stephanie Eckman, NORC, 55 E. Monroe, Suite 4800, Chicago, IL 60603. 3. Notify your Field Manager about the MHUs during your regularly scheduled report call. 	

NON-INTERVIEW REPORT (NIR) QUESTIONNAIRE

For Final NIR and OOS Cases

N1. DOES THIS HU HAVE A FINAL DISPOSITION OF: 80, 81, 83, 84, 90, 91, 94, 95, 97, 98, OR 99?

YES 1

NO 2

**Ö STOP! NOT AN
NIR/OOS; DO NOT DO
NON-IW QUEX**

N2. WHICH OF THE FOLLOWING BEST DESCRIBES THE FINAL STATUS OF THIS CASE?

NOT AN HU 1

VACANT 2

OTHER LANGUAGE SPOKEN IN HU 3

OCCUPIED, ROSTER NOT COMPLETE 4

ROSTER COMPLETE, QUEX NOT COMPLETE 5

**Ö NIR IS COMPLETE,
GO TO BUILDING
TYPE/CONDITIONS**

**Ö NIR IS COMPLETE,
GO TO BUILDING
TYPE/CONDITIONS**

**Ö NIR IS COMPLETE,
GO TO BUILDING
TYPE/CONDITIONS**

Ö GO TO N3

Ö GO TO N3

N3. WHAT STEPS WERE TAKEN TO COMPLETE THIS CASE? **CIRCLE ALL THAT APPLY.**

NONE OF THE STEPS LISTED BELOW 1

SPECIAL PERMISSION TO ACCESS LOCKED BUILDING

OR SECURE COMMUNITY 2

NOTE OR LETTER LEFT AT DOOR 3

NOTE OR LETTER MAILED TO R 4

SPECIALIZED LETTER FROM FM 5

SPECIALIZED LETTER FROM CO 6

CERTIFIED LETTER TO HU 7

FEDEX OVERNIGHT LETTER 8

RESPONDENT FEE (**AMOUNT OFFERED \$ _____**) 9

CASE TRANSFERRED TO ANOTHER FI 10

TELEPHONE CONVERSION ATTEMPTED 11

IN-PERSON CONVERSION ATTEMPTED 12

OTHER EFFORT 13

(SPECIFY): _____

N4. WERE YOU EVER ABLE TO TALK WITH SOMEONE AT THIS HU (NOT NECESSARILY A RESIDENT)?

- | | | |
|-----------|---|-----------------------------------|
| YES | 1 | Ö GO TO N5 |
| NO | 2 | Ö ANSWER
N4A & N4B |

N4A. WHY NOT?

N4B. ON ANY ATTEMPTS WERE THERE PEOPLE IN THE HU WHO DID NOT ANSWER THE DOOR?

- | | |
|-----------------------------|---|
| YES, DEFINITELY | 1 |
| SUSPECT SO | 2 |
| NO REASON TO THINK SO | 3 |

N5. WHICH OF THE FOLLOWING BEST DESCRIBES THE FINAL STATUS OF THIS CASE?

- | | | |
|--------------------------------------|---|--------------------|
| RESPONDENT OR OTHER REFUSAL | 1 | Ö GO TO N6 |
| R BREAKOFF | 2 | Ö GO TO N6 |
| R UNAVAILABLE FOR FIELD PERIOD | 3 | Ö GO TO N9A |
| SELECTED R LANGUAGE PROBLEM | 4 | Ö GO TO N10 |
| (SPECIFY LANGUAGE): _____ | | |
| R IS TOO ILL | 5 | Ö GO TO N10 |
| HU INACCESSIBLE, OTHER | 6 | Ö GO TO N10 |
| OTHER NIR | 7 | Ö GO TO N10 |

N6. DID THE RESPONDENT GIVE THE REFUSAL?

- | | | |
|-----------|---|--------------------|
| YES | 1 | Ö GO TO N6A |
| NO | 2 | Ö GO TO N6B |

N6A. WHY DID THE RESPONDENT REFUSE? REPORT VERBATIM REMARKS AND REASONS, AND PLACE OF BREAKOFF IF APPROPRIATE. ANSWER FULLY THEN **Ö GO TO N10**

WITH SUPERVISOR'S PERMISSION ASSIGN FINAL OUTCOME OF "FINAL REFUSAL" OUTCOME CODE - 95 (REFUSED AT ROSTER) OR 98 (REFUSED AT QUEX). GO TO BUILDING TYPE AND CONDITIONS.

N6B. WHY WERE YOU NOT ABLE TO SPEAK WITH THE RESPONDENT?

WITH SUPERVISOR'S PERMISSION ASSIGN FINAL OUTCOME OF "FINAL REFUSAL" OUTCOME CODE - 95 (REFUSED AT ROSTER) OR 98 (REFUSED AT QUEX). GO TO BUILDING TYPE AND CONDITIONS.

N7. WHY DO YOU THINK IT HAS BEEN SO HARD TO FIND THE OCCUPANT AT HOME?

N8. DESCRIBE YOUR EFFORT TO OBTAIN INFORMATION ABOUT THE OCCUPANT.

WITH SUPERVISOR'S PERMISSION ASSIGN FINAL OUTCOME OF "FINAL UNAVAILABLE" OUTCOME CODE - 94 (ENTIRE HOUSEHOLD). GO TO BUILDING TYPE AND CONDITIONS.

N9A. WHY IS THE SELECTED RESPONDENT UNAVAILABLE?

N9B. WHEN WILL THE RESPONDENT BE AVAILABLE?

WITH SUPERVISOR'S PERMISSION ASSIGN FINAL OUTCOME OF "FINAL R ABSENT ENTIRE FIELD PERIOD" OUTCOME CODE - 91. GO TO BUILDING TYPE AND CONDITIONS.

N10. PLEASE DESCRIBE THE SITUATION FULLY.

WITH SUPERVISOR'S PERMISSION ASSIGN FINAL OUTCOME OF "FINAL INACCESSIBLE HU" OUTCOME CODE - 90, OR "FINAL R PERMANENTLY INCAPACITATED" OUTCOME CODE - 97, OR "FINAL OTHER NIR" OUTCOME CODE - 99. GO TO BUILDING TYPE AND CONDITIONS.

BUILDING TYPE AND CONDITIONS

- B1. ARE THE R'S LIVING QUARTERS IN A...
- | | | |
|--|---|-------------------|
| ONE-UNIT MOBILE HOME? | 1 | Ö GO TO B2 |
| ONE-UNIT BUILDING, DETACHED FROM
ANY OTHER BUILDING? | 2 | Ö GO TO B2 |
| ONE-UNIT BUILDING, ATTACHED TO
ONE OR MORE BUILDINGS? | 3 | Ö GO TO B2 |
| BUILDING/MOBILE HOME WITH TWO
OR MORE APARTMENTS? | 4 | |
- B1A. HOW MANY APARTMENTS ARE IN THE BUILDING?
- _____ WRITE NUMBER OF APARTMENTS
- B2. DO THE OUTSIDE WALLS HAVE ANY MISSING SIDING, BRICKS, OR OTHER MISSING WALL MATERIALS?
- | | |
|-----------|---|
| YES | 1 |
| NO | 2 |
- B3. ARE ANY OF THE WINDOWS IN THE HU BOARDED UP?
- | | |
|-----------|---|
| YES | 1 |
| NO | 2 |
- B4. ARE ANY OF THE WINDOWS IN THE HU BROKEN?
- | | |
|-----------|---|
| YES | 1 |
| NO | 2 |
- B5. WHAT IS THE CONDITION OF THE LIGHT FIXTURES IN THE PUBLIC HALLS?
- | | |
|--|---|
| NO PUBLIC HALLS | 1 |
| ALL IN WORKING ORDER | 2 |
| SOME IN WORKING ORDER | 3 |
| NONE IN WORKING ORDER | 4 |
| NO LIGHT FIXTURES | 5 |
| FIXTURES TURNED OFF, UNABLE TO DETERMINE
IF WORKING, NOT OBVIOUSLY BROKEN | 6 |

B6. ARE THERE LOOSE, BROKEN, OR MISSING STEPS ON ANY COMMON STAIRWAYS INSIDE THIS BUILDING OR ATTACHED TO THIS BUILDING?

- YES 1
- NO 2
- NO COMMON STAIRWAYS 3

B7. WHAT IS THE EXTERNAL CONDITION OF THE BUILDING THAT CONTAINS THE SAMPLE UNIT, AS VISIBLE FROM FRONT OF BUILDING OR ROADWAY? **CIRCLE ALL THAT APPLY.**

- SAGGING ROOF 1
- MISSING ROOF MATERIAL 2
- HOLE IN ROOF 3
- COULD NOT SEE ROOF 4
- MISSING BRICKS, SIDING, OR OTHER OUTSIDE WALL MATERIAL 5
- SLOPING OUTSIDE WALLS 6
- BOARDED UP WINDOW(S) 7
- BROKEN WINDOW(S) 8
- BAR(S) ON WINDOW(S) 9
- FOUNDATION CRUMBLING OR HAS OPEN CRACK OR HOLE 10
- COULD NOT SEE FOUNDATION 11
- OBSERVED, BUT NO LISTED CONDITIONS FOR ROOFS, WALLS, WINDOWS, OF FOUNDATIONS 12
- UNABLE TO OBSERVE 13

THESE NEXT QUESTIONS ASK ABOUT THE AREA THAT IS WITHIN A HALF BLOCK OF THE HU. FOR THIS SURVEY, A HALF BLOCK IS ABOUT 300 FEET IN LENGTH.

B8. ARE ANY OPEN SPACES, SUCH AS PARKS, WOODS, FARMS OR RANCHES WITHIN A HALF BLOCK OF THE HU?

- YES 1
- NO 2

B9. ARE THERE ANY BUSINESSES OR INSTITUTIONS, SUCH AS STORES, RESTAURANTS, SCHOOLS, OR HOSPITALS WITHIN A HALF BLOCK OF THE HU?

- YES 1
- NO 2

B10. HOW ABOUT FACTORIES OR OTHER INDUSTRIAL STRUCTURES?

YES 1
NO 2

B11. ARE THERE ANY VANDALIZED OR ABANDONED BUILDINGS WITHIN A HALF BLOCK OR THE HU?

YES 1
NO 2

B12. IS THERE MORE THAN ONE VANDALIZED OR ABANDONED BUILDING?

YES 1
NO 2

B13. IS THERE TRASH, LITTER OR JUNK IN THE STREETS, ROADS, EMPTY LOTS OR ON ANY PROPERTIES WITHIN HALF A BLOCK OF THE HU? **INCLUDE THIS BUILDING.**

YES 1
NO 2

B14. WHAT IS THE CONDITION OF THE STREETS WITHIN HALF A BLOCK OF THE HU? DO THESE STREETS NEED MAJOR REPAIRS, MINOR REPAIRS OR NO REPAIR WORK?

MAJOR REPAIR WORK 1
MINOR REPAIR WORK 2
NO REPAIR WORK 3
NO STREETS WITHIN HALF A BLOCK 4

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RECORD OF CALLS (ROC)

Case Disposition Codes

Disp		Disp Description	Disp		Disp Description
Roster	Quex		Roster	Quex	
PENDING CODES			COMPLETED CODES		
20		No action		60	Quex complete in person
21		No one home/no answer/busy		61	Quex complete by telephone
22		HU not accessible		62	Quex complete other
	32	R not at home	FINAL NON-INTERVIEW RESPONSE (NIR) CODES		
25		Temporary refusal/breakoff	95	98	Final refusal
	35	Temporary refusal thru Household contact	90		Final inaccessible HU
	45	Temporary refusal from R	94		Final unavailable (Entire Household)
26	46	Appointment		91	Final R absent entire Field period
27	47	Broken Appointment		97	R permanently incapacitated
29	49	Other		99	Other NIR
OUT OF SCOPE CODES (OOS)					
80		Not an HU			
81		Vacant HU			
82		Other language spoken in HU			
	84	R speaks other language			
PENDING CODES					
20		No action			
21		No one home/no answer/busy			
22		HU not accessible			
	32	R not at home			
25		Temporary refusal/breakoff			
	35	Temporary refusal thru Household contact			
	45	Temporary refusal from R			
26	46	Appointment			
27	47	Broken Appointment			
29	49	Other			
OUT OF SCOPE CODES (OOS)					
80		Not an HU			
81		Vacant HU			
82		Other language spoken in HU			
	84	R speaks other language			

RECORD OF CALLS (ROC)

Date & Time of Contact	Outcome and Type of Contact	Refusal Description <small>(Only if outcome of contact is 25, 35, 45, 95, 98. Else, skip to next column)</small>	Contact Results <small>Results of attempt, or reason for refusal. Give verbatim reasons and explain all circumstances</small> MUST BE COMPLETED!	Purpose of Contact	Your Initials
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	

RECORD OF CALLS (ROC) (Continued)

Date & Time of Contact	Outcome and Type of Contact	Refusal Description <small>(Only if outcome of contact is 25, 35, 45, 95, 98. Else, skip to next column)</small>	Contact Results <small>Results of attempt, or reason for refusal. Give verbatim reasons and explain all circumstances</small> MUST BE COMPLETED!	Purpose of Contact	Your Initials
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	
Day: Month: Date: Time:	OUTCOME: PICK TYPE: In Person1 Phone2 Mail3	Male..... 1 Female.....2 Name: _____ Age: _____ Roster row if known: _____ <input type="checkbox"/> Adult <input type="checkbox"/> Child	Results:	ROSTER 1 Quex..... 2	